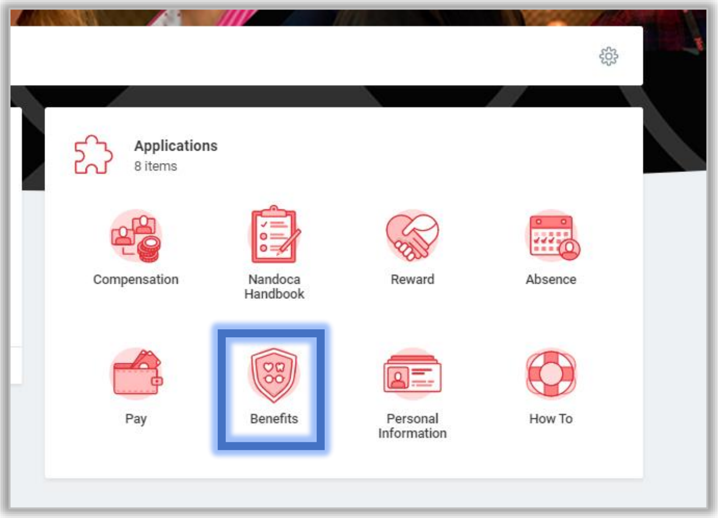
How do I change my pension contributions

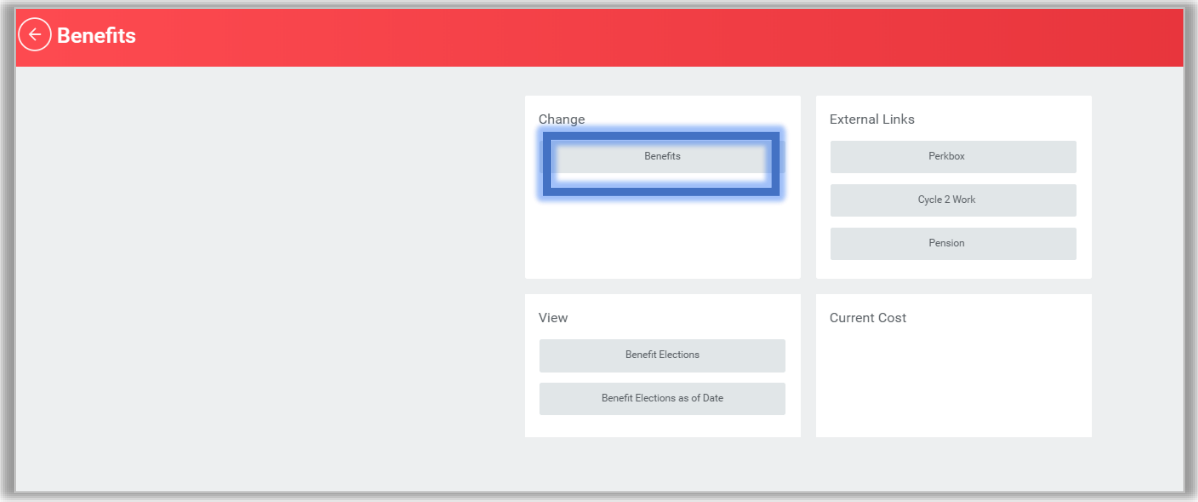
All Nandocas

1.2 Viewing your profile

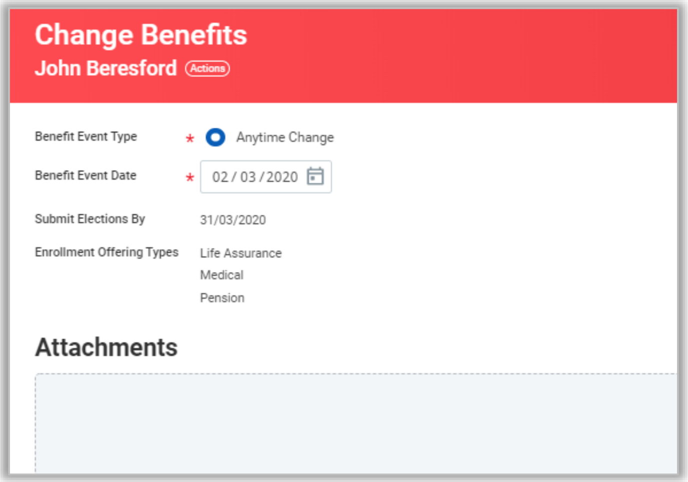
Click the **Benefits** icon in the Applications window



Click **Benefits** button in the Change window

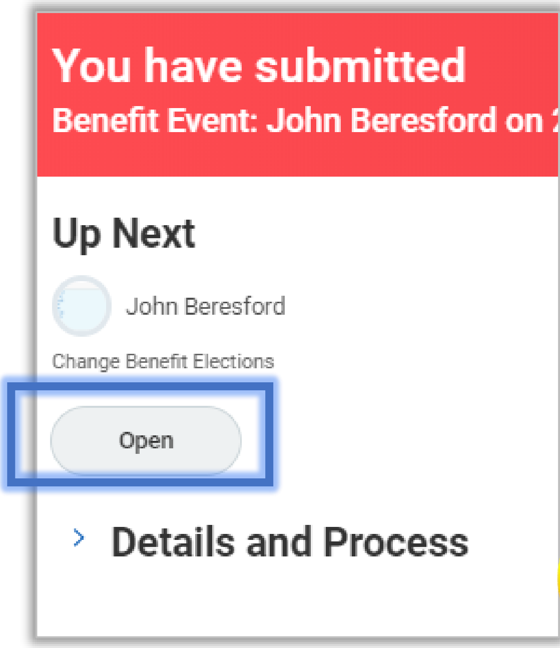


Click the **Anytime changes** and enter the date of when you want to make the change



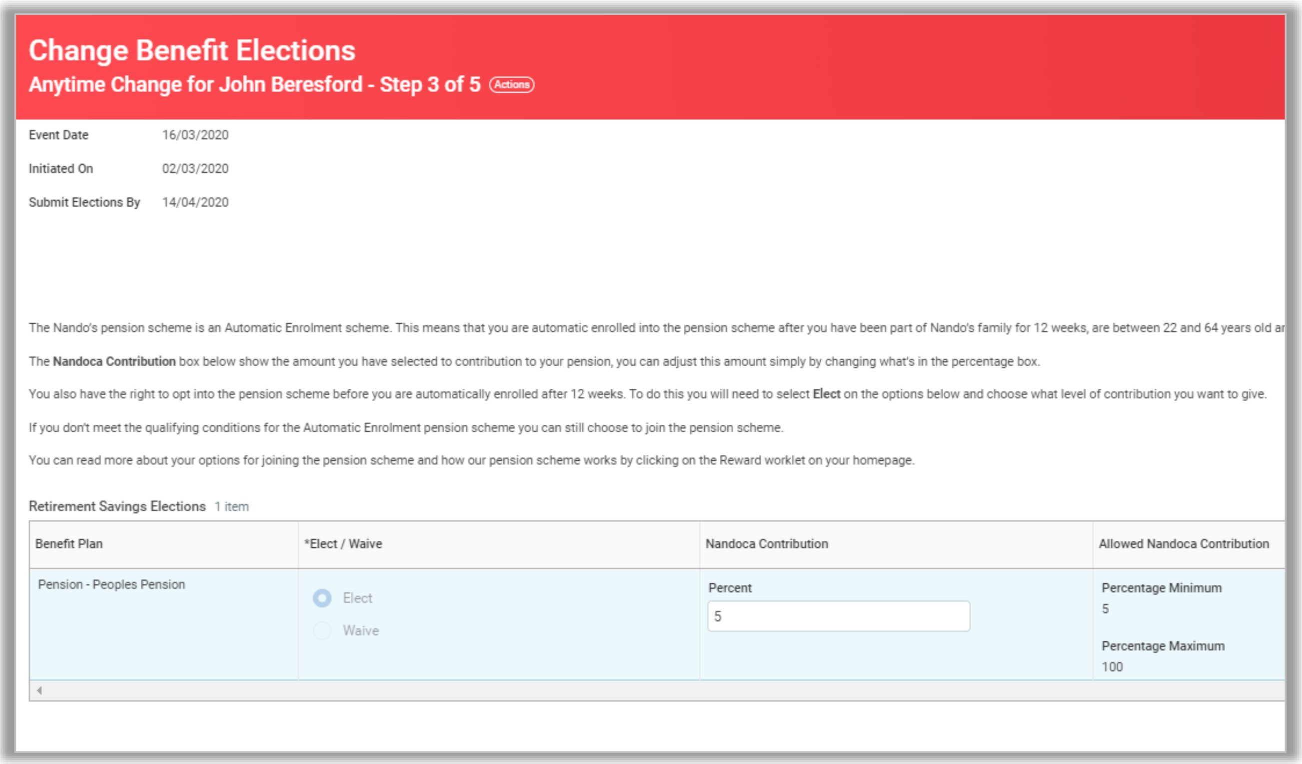
Then click the orange **Submit** button at the bottom of the page

On the next page click **Open** below your name



TOP TIP: Changes to contribution rate will take place from the start of the pay period selected

Click the orange **Continue** or **Submit** through the other benefits you don't want to change until you reach the **Pensions** page



Change Benefit Elections

Anytime Change for John Beresford - Step 3 of 5 Actions

Event Date 16/03/2020

Initiated On 02/03/2020

Submit Elections By 14/04/2020

The Nando's pension scheme is an Automatic Enrolment scheme. This means that you are automatic enrolled into the pension scheme after you have been part of Nando's family for 12 weeks, are between 22 and 64 years old ar

The **Nandoca Contribution** box below show the amount you have selected to contribution to your pension, you can adjust this amount simply by changing what's in the percentage box.

You also have the right to opt into the pension scheme before you are automatically enrolled after 12 weeks. To do this you will need to select **Elect** on the options below and choose what level of contribution you want to give.

If you don't meet the qualifying conditions for the Automatic Enrolment pension scheme you can still choose to join the pension scheme.

You can read more about your options for joining the pension scheme and how our pension scheme works by clicking on the Reward worklet on your homepage.

Retirement Savings Elections 1 item

Benefit Plan	*Elect / Waive	Nandoca Contribution	Allowed Nandoca Contribution
Pension - Peoples Pension	Elect Waive	Percent 5	Percentage Minimum 5 Percentage Maximum 100

Select the **Nandoca Contribution** rate box

Retirement Savings Elections 1 item

Benefit Plan	*Elect / Waive	Nandoca Contribution	Allowed Nandoca Contribution
Pension - Peoples Pension	Elect Waive	Percent 5	Percentage Minimum 5 Percentage Maximum 100

Update the **Percent** box to what you want to contribute – 10% used just an example here

Retirement Savings Elections 1 item

Benefit Plan	*Elect / Waive	Nandoca Contribution	Allowed Nandoca Contribution
Pension - Peoples Pension	Elect Waive	Percent 10	Percentage Minimum 5 Percentage Maximum 100

TOP TIP: Think carefully about how much you want to contribute – read the Pensions guide in the Reward Application for more info